Central Okanagan Public Schools
Together We Learn

District Health and Safety Manager

It is acknowledged that Central Okanagan Public Schools operates within the unceded, Traditional Territory of the Okanagan Syilx peoples. The School District enrols approximately 25,000 students (including approximately 3,100 students who self-identify as having Indigenous ancestry). Central Okanagan Public Schools is located in the Central Okanagan encompassing the communities of Peachland, West Kelowna, Kelowna, and Lake Country. There are 50 school sites with 32 Elementary Schools, 8 Middle schools, 5 Secondary Schools, 3 Learning Centres, an Alternate Education School, and an Online Learning School (6-12). Central Okanagan Public Schools has an excellent reputation for providing outstanding student-centered programs in a diverse and inclusive environment as well as offering a wide range of educational opportunities for students and staff. We believe equity empowers each learner to thrive, holistically.

As an integral member of our People Culture, & Wellbeing, you will take a leadership role in the provision of health and safety programs and services to our staff and students at 50 work locations, as well as to other school districts in the province. This position reports to the Director of Instruction, People, Culture, & Wellbeing.

Responsibilities will include the following:

- Lead the District's Health and Safety Program to assist all schools and work locations in complying with current health and safety legislation and regulations.
- Act as a resource to schools and departments in emergency preparedness. Liaise with local and provincial authorities in developing and testing emergency procedures.
- Participate on District Health and Safety Advisory Committees and wellness initiatives.
- Identify and coordinate employee safety training.
- Collaboration with the Health and Safety Manager – Worksafe Injury Management, to provide leadership in a Health and Safety department.
- Manage the following:
    - COR Safety Audit
    - Pandemic Planning
    - Online safety training library (Safe23)
    - Site Joint Occupational H&S Committee (JOHSC) program
    - Violence reporting/investigation (VTIH) process
    - Ergonomics and Equipment Accommodation Program
    - Shop and Science Lab Inspections
    - Any other Collective Agreement requirements

The successful applicant will have:

- Formal post-secondary education/training in Health and Safety Management.
- Minimum of ten years of experience as a health and safety professional, preferably in a school district setting and/or in a large multi-union environment.
- Canadian Registered Safety Professional (CRSP) designation preferred.

This is an exempt position with a salary range of $99,206 to $124,008 plus benefits package, including participation in a defined benefit pension plan. Please apply online at Make a Future. Include a letter of application, complete with a comprehensive resume (*include your phone number and email address*), copies of supporting documents, and the names of three references **by 12:00 p.m. (Noon), November 23, 2026.**

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Bob McEwen
Assistant Superintendent
Central Okanagan Public Schools