

Occupational Health & Safety Consultant

**Department of Education and Early Childhood Development
Permanent
OPEN
Moncton Region**

Interested in making a difference in our province? We encourage you to Choose GNB!

Who we are:

The Department of Education and Early Childhood Development (EECD) is seeking an individual to join the Occupational Health and Safety (OHS) Team as an Occupational Health and Safety Consultant to support the Anglophone East School District.

This is an exciting opportunity in a challenging and rewarding field to work with a team of professionals dedicated to improving the culture of Occupational health and safety in the School District.

What you will do:

Reporting to the Security & Safety Manager at EECD, the Occupational Health and Safety Consultant's role will focus on the successful implementation and maintenance of a compliant and sustainable school district Health and Safety Program.

Assigned to the Anglophone East School District, the Occupational Health and Safety Consultant will provide the School District with expert advice, OHS training, OHS quality control and quality assurance. They will implement best practices utilizing current research and tools meeting New Brunswick Occupational Health and Safety legislative requirements.

Responsibilities include but are not limited to:

- Liaise with WorkSafeNB for reporting requirements, work refusals, complaints, investigations, or order.
- Monitor and ensure compliance with applicable health and safety legislation.
- Deliver training for school personnel on programs as required.
- Supporting the school district and providing guidance as a subject matter expert on occupational health and safety standards, risk assessment methodologies, and safety management systems.
- Providing direction to school personnel regarding client specific information, departmental process, policies, standards etc. and other general items.
- Coordinating Health and Safety issue escalation process as required to support day to day and project centric activities.
- Reviewing and validating internal health and safety policies and protocol; and work with stakeholders (external and/or internal department) to resolve issues when required.
- Providing advice on Occupational Health and Safety issues to employee and management team, contractors, and organizers of special events and conferences.

Who you are:

You thrive in a fast paced and constantly changing environment.

Your attitude, skills and interests are just as important as your area of study. We are looking for diverse backgrounds that bring a combination of the following:

Need to have:

- Bachelor's degree in occupational health and safety with minimum of five (5) years in Occupational Health and Safety compliance and regulation OR a post-secondary diploma in an Occupational Health and Safety Programs with seven (7) year experience.
- Possess or be willing to obtain the Canadian Registered Safety Professional (CRSP) OR Canadian Registered Safety Technician (CRST) OR National Construction Safety Officer (NCSO) designation.
- Proficient in Microsoft software programs (Word, Excel, PowerPoint, Outlook, and SharePoint).
- ***An equivalent combination of education, training and experience may be considered.***

Written and spoken competence in English is required. Please state your language capability.

Applicants must clearly demonstrate the essential qualifications to be given further consideration. Please ensure that preferred language for assessment is identified on your resume.

Nice to have:

- Experience with a job hazard analysis, analysis of workplace accidents or Joint Health Safety Committee would be an asset.
- Experience with injury claim management or duty to accommodate would be an asset.
- Training in WHMIS, fall protection, confined space, lock out and accident investigation would be an asset.
- Experience with threat assessment, emergency procedure, conducting security inspection, investigation, implement security protocol or procedure, awareness / prevention program.
- Certified Train the Trainer on various Occupational Health and Safety related topics would be an asset.

Behavioural Competencies:

- Analytical Thinking/Judgement
- Client Service Orientation
- Effective Interactive Communication
- Relationship / Network Building
- Teamwork and Cooperation

Technical Competencies:

- Knowledge of Health and Safety Procedures
- Presentation Skills
- Planning and Organizing Skills
- Written Communication

Operational requirements:

- Possession of a valid class 5 driver's licence as issued by the Province of New Brunswick is also required and own use of transportation.
- Travel within the province is required.

Résumés should be in chronological order specifying education and employment in months and years including part-time and full-time employment.

Wage:

Pay Band 4: \$58,474 - \$81,770 annually.

Work environment:

- Office location: Anglophone East School District (Moncton Region).
- Standard hours of work: Monday - Friday, 8:15am-4:30pm.
- We promote a scent-reduced environment.

What can GNB offer you?

- Comprehensive benefits package and the Public Service Shared Risk Pension Plan.
- Opportunities for career growth, professional development and training.
- Free access to Employee and Family Assistance Program (EFAP) and services.
- 1 paid Volunteer Day per year to give back to your community.
- 1.25 days/month of paid vacation.
- 1.25 days/month of paid sick leave.

Providing a safe workplace for all. Your health & safety are important to us. GNB has implemented preventative measures across the organization to ensure your health & safety.

How to apply:

We encourage applicants to apply online at www.ere.gnb.ca, by mail at the following address, or by email at HR.Competitions@gnb.ca, indicating competition number **25-2000-014**. This competition may be used to fill future vacancies at the same level.

Department of Education and Early Childhood Development
Human Resource Services
Place 2000, 250 King Street
Fredericton, N.B. E3B 5H1

We thank all those who apply, however, only those selected for further consideration will be contacted.

Equal Opportunity Employer

Candidates registered with the [Equal Employment Opportunity Program](#) and veterans, who demonstrate they are among the most qualified, shall be given preference at the time of appointment. We are an Equal Opportunity Employer.

Let's connect. You belong here.