



Join us and make a difference.

Health and Safety Specialist

Permanent Full-Time, (37.5 hours/week); Bargaining Unit; 2 positions available
Salary Range: \$91,394 – \$114,914 (annual)
Location: Sudbury or Thunder Bay, Ontario

You are a driven health and safety professional with a desire to make a difference and possess a passion for education and knowledge sharing. You can actively contribute to an inclusive and psychologically healthy and safe workplace culture by demonstrating compassion, integrity, respect and team spirit. As part of a high-performing team, you will assist clients along their Occupational Health and Safety journey by supporting them in meeting their responsibilities and evaluating the quality of their programs and systems. You will help a variety of workplaces by providing efficient and outcome-oriented consultations as well as developing clear and concise action plans. In addition to delivering high-impact training, facilitating meetings and delivering consulting services, you will also assist with developing health and safety solutions as a subject matter expert. You will also support the success of our team in meeting the requirements of our funder by following time entry and project tracking procedures.

You are well versed in adult education principles and program/system auditing, have project management skills, can conduct risk assessments, as well as an ability to provide coaching and facilitation as it relates to program planning, implementation, and evaluation. Your expertise and experience will allow you to deliver health and safety training and consulting services including, but not limited to, Competent Supervisor, Common Core Modules (Mining and Forestry), supporting the Health and Safety Excellence Program, Mining Train-the-Trainer, and CPO programs, such as Working at Heights and Joint Health and Safety Committee Certification (Part 1 and various Part 2 modules), and assisting with Health and Safety Management System Auditing.

You are able to efficiently analyze complex situations, determine when additional technical support is required from your team, develop clear recommendations, and write concise and professional reports. Your ability to develop work plans and schedules, set and meet goals, and work with minimal supervision is complemented by your ability to tackle projects alone where required, as well as excel in a team atmosphere. You take initiative, are respectful, progressive and can take direction while also being trustworthy and dependable when it comes to assessing a situation and taking the appropriate action. You understand the importance of developing client relationships and following established processes including ensuring accurate information is reported in a timely manner. You have excellent time management skills and can accomplish work to a high standard while balancing your time within a 37.5-hour work week to ensure your own well-being.

You have obtained a post-secondary education or equivalent combination of training/education, complemented with seven years (7) of health and safety related experience. Experience in the industrial, forestry and/or mining sector(s) is an asset. You possess intermediate computer skills and are comfortable with technology. You are safety conscious and have a valid driver's licence and access to a safe and dependable vehicle. It is required that you are a Canadian Registered Safety Professional (CRSP) or Technician (CRST) or have the ability to attain this designation.

To apply for this position, please forward your written application by 4:00 p.m. on **July 11, 2025** to:

Human Resources

Workplace Safety North

690 McKeown Avenue

North Bay, ON P1B 9P1

E-mail: talent@workplacesafetynorth.ca

www.workplacesafetynorth.ca

We thank all applicants for their interest, however, only candidates selected for an interview will be contacted.

Here to help make workplaces safer

Workplace Safety North (WSN) is a not-for-profit health and safety association funded by the provincial government to provide approved health and safety training and services to the mining and forest products industries. A trusted safety advisor, WSN and its legacy organizations have been helping make workplaces safer since 1915.

Why WSN is a great place to work

- Competitive Salary
- Company paid Group Benefits include: Health, Dental, Vision, Short Term Disability, Long Term Disability, Life Insurance, Dependent Life Insurance, Accidental Death and Dismemberment, Out-of-Province Travel Insurance and Employee Assistance Program
- Excellent Employee Pension Plan
- Professional Association/Affiliation membership fees, where eligible
- Competitive Vacation Time and Leave Entitlements
- Business mileage and meal reimbursement
- Leader in Health and Safety Practices



WSN is an Equal Opportunity Employer. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, WSN will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process.