



DISTRICT OF SAANICH
ENGINEERING
PUBLIC WORKS
FLEET SERVICES

FLEET TRAINING AND SAFETY ANALYST Temporary Full Time Position (Up to 1 year)

The District of Saanich is the largest municipality on beautiful Vancouver Island, blending urban and rural environment and home to approximately 124,000 citizens. We provide a welcoming environment and maintain a healthy, dynamic, and safe workplace that consistently attracts the best talent to provide excellent services to our community while enabling our people to perform at their best and grow their skills. Our competitive wages, various flexible work arrangements, supporting and inclusive work environment and progressive initiatives make the District of Saanich a highly desirable place to invest your talent.

Our Public Works Division is currently seeking a Fleet Training and Safety Analyst. In this position, you are responsible for developing and implementing comprehensive training programs to enhance the skills and knowledge of fleet maintenance and operations staff. You will play a vital role in ensuring regulatory compliance and will work collaboratively with all departments to ensure applicable policies and supporting documents are up to date, promoting continuous improvement related to driver safety and awareness for all sections. You will plan, track, conduct and oversee initiatives and training activities to ensure the safe, efficient, and compliant operation of all District of Saanich municipal fleet assets.

As a qualified candidate, you will have: Grade 12 or equivalent; Trades Qualification Certificate and Certificate of Apprenticeship in commercial transport, automotive or heavy-duty mechanics; four years of related experience including apprenticeship experience; two years' experience of training and instruction in a fleet operational environment; Canada Safety Council Defensive Driver Instructor Certification or equivalent and current and valid Class 3 B.C. Driver's Licence with air brake endorsement in good standing. Train the Trainer certification, air brake instruction certification, experience working a Commercial Vehicle Safety Enforcement (CVSE) organization or equivalent, experience with electric vehicles and facilitating operational training requirements for fleet maintenance and operations in a Public Works setting, experience in policy interpretation and providing recommendations to Management are all considered assets. Candidates with an equivalent combination of education and experience may be considered.

The successful applicant will work Monday to Friday from 8:00 a.m. - 4:30 p.m. or 7:30 a.m. – 4:00 p.m. (40 hours per week).

This is a C.U.P.E. Local 2011 position with a wage of \$44.46 per hour plus 15% in lieu of benefits. Job description and competition information can be found at www.saanich.ca. **Please apply by 11:45 p.m. on May 2, 2025, quoting competition 25102 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7. In addition to the interview process, testing will be conducted.

The District of Saanich is recognized as one of BC's Top Employers for 2025. As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence accessibilityHR@saanich.ca. **Although we thank all applicants for applying, only those under consideration will be contacted.**